



Republic of the Philippines
Department of Education
REGION IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE

UNNUMBERED MEMORANDUM

TO: Assistant Schools Division Superintendents, CID and SGOD Chief, Education Program Supervisors, Public Schools District Supervisor, School Heads and School Property Custodians of INFANTA, MAUBAN, PATNANUNGAN, BUENAVISTA, ATIMONAN, CALAUAG, GUMACA and LOPEZ

FROM: ELIAS A. ALICAYA JR., Ed.D.
Assistant Schools Division Superintendent
OIC-Office of the Schools Division Superintendent

SUBJECT: ONLINE SUBMISSION OF PHILAB INDUSTRIES DELIVERY DOCUMENTS

DATE : December 29, 2020

In reference to DM-CI-2020-404 on the Online Submission of PHILAB Industries Delivery Documents (Enclosure 1), this Office requests all concerned – School Heads and School Property Custodians of the identified districts to act accordingly on this request.

The Bureau of Learning Resources is validating the submitted documents such as Master Packing List, Delivery Receipt, Inspection and Acceptance Report and Quality Receiver Test Questionnaire of the supplier versus the documents retained in schools for the delivery of Science and Mathematics Equipment (SME) and cabinets to public elementary school nationwide.

In this connection, all concerned officials of the recipient schools identified in the attached enclosure (Enclosure 2) are directed to submit online, through google forms a digital/scanned copy of the above mentioned documents. Please also check the attached enclosures for the sample documents as reference, to wit:

- Enclosure 3: 2015-06-NSTIC(003&004)-BII-CB018-**CO32**
- Enclosure 4: 2015-06-NSTIC(001&002)-BII-CB019-**CO35**
- Enclosure 5: 2015-06-NSTIC(001&002)-BII-CB019a-**CO54**

The School Heads shall access the google form, fill out the necessary information required and attach the documents for submission. Only **one** submission is allowed. Submitted documents can only be changed upon the request through email by the School Head. The school head may delegate the submission but the **accountability** and **responsibility** on the **veracity** and **authenticity** of the documents submitted remains with the School Head.

DEPEDQUEZON-TM-SDS-04-010-003



"Creating Possibilities, Inspiring Innovations"

Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Trunkline #: (042) 784-0366, (042) 784-0164, (042) 784-0391, (042) 784-0321
Email Address: quezon@deped.gov.ph
Website: www.depedquezon.com.ph





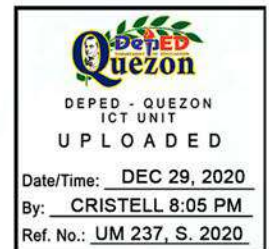
Republic of the Philippines
Department of Education
REGION IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE

The google form can be accessed thru this link and the online submission shall be conducted until **January 15, 2021** only. For monitoring purposes, the school head shall inform this Office thru EPS Jee-Ann Borines once submission has been done.

tinyurl.com/quezonlrPHILABDELIVERYDOCS

For clarification, you may contact EPS Jee-Ann O. Borines at telephone number 784-0321 local 175 or BLR IV-A Focal Person Mr. Ronilo R. Galo at 0922-730-9183.

Immediate dissemination and strict compliance to this Memorandum is desired.



lrmjob12292020
DEPEDQUEZON-TM-SDS-04-010-003



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ENCLOSURE /



Republic of the Philippines

Department of Education

UNDERSECRETARY FOR CURRICULUM AND INSTRUCTION

MEMORANDUM

DM - CI - 2020 - **404**

TO : **Minister, Basic, Higher, and Technical Education, BARMM
Regional Directors
Schools Division Superintendents
Concerned School Heads**

FROM : **DIOSDADO M. SAN ANTONIO**
Undersecretary for Curriculum and Instruction

SUBJECT : **ONLINE SUBMISSION OF PHILAB INDUSTRIES DELIVERY
DOCUMENTS**

DATE : **09 December 2020**

The Department of Education (DepEd) contracted Philab Industries, Inc. joint venture with China Educational Instrument and Equipment Corporation (CEIEC) on October 27, 2015, November 3, 2015 and April 15, 2016 to mass produce, supply, and deliver Science and Mathematics Equipment (SME) and cabinets to public Elementary Schools nationwide.

As a government policy, the authorized school officials must sign the delivery documents after the inspection and acceptance of the goods. The supplier had submitted the NSTIC (former name of the office before the merger to become BLR) copies of the documents for payment purposes while the school officials have retained the school copies for recording and documentation purposes.

The Bureau of Learning Resources (BLR) after validating the submitted documents by the said supplier will conduct a verification of the said documents with the documents retained by the school during the deliveries.

In this connection, **all officials of the recipient schools** are directed to submit online, through google forms, a digital copy of the delivery documents namely: Master Packing List, Delivery Receipt, Inspection and Acceptance Report and Quality Receiver Test Questionnaire. The guidelines on the online submission is attached in the enclosure.

For clarification on the contents of this memorandum, please contact BLR Cebu Office at blr.cebuda@deped.gov.ph and the following telephone numbers PLDT: (032)-230-7939 and (032)-230-7948; Globe: (032)-414-5690.

Immediate dissemination of and strict compliance of this Memorandum is directed.



Republic of the Philippines

Department of Education

UNDERSECRETARY FOR CURRICULUM AND INSTRUCTION

MEMORANDUM

DM - CI - 2020 - _____

TO : **Minister, Basic, Higher, and Technical Education, BARMM
Regional Directors
Schools Division Superintendents
Concerned School Heads**

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Immediate dissemination of and strict compliance of this Memorandum is directed.

**MECHANICS ON THE ONLINE SUBMISSION OF
PHILAB INDUSTRIES DELIVERY DOCUMENTS**

1. The online submission shall be conducted from December 14, 2020 January 15, 2021.
2. The School Heads of the recipient schools of the different contracts of Philab Industries shall submit the Delivery Documents through google forms. The School Head may delegate the submission but the accountability and responsibility on the veracity and authenticity of the documents submitted remains with the School Head.
3. BLR shall provide the Regional Offices with the link of the google form, the list of the recipient schools in the region.
4. BLR shall provide the Schools Division Offices with the link of the google form, the list of the recipient schools in the and samples of the delivery documents for submission.
5. The Schools Division Office shall provide the recipient schools with the link of the google form, and samples of the delivery documents for submission.
6. At the school level, the School Head shall access the google form, fill out the necessary information required and attach the documents for submission. Only one submission is allowed. Submitted documents can only be changed upon request through email by the School Head.
7. Queries and clarification may be course through BLR Cebu Office Focal Persons.

Role of BLR Cebu

1. Prepare the google forms.
2. Provide the Regional Offices with the link of the google forms and the Schools Division Offices with the list of the recipient schools in the Division and the samples of the delivery documents for submission.

Role of the BLR Cebu School Readiness Survey Task Force – Focal Persons

1. Answer queries from the recipient schools.
2. Monitor the status of submission.
3. Send reminders to recipient schools who have not submitted the forms by January 4, 2021.
4. Coordinates with the Regional EPS – Learning Resources and Division EPS-Learning Resources on the submission of the delivery documents.
5. Updates regularly the Office of the Director of BLR Cebu, Regional Offices and the Schools Division Offices (SDO) on the status of submission.

BLR CEBU School Readiness Survey Task Force – Focal Persons

Region	Person(s) In-charge	Contact Number	Email Address
I	Virgilio B. Agot	0920-589-7127	virgilio.agot@deped.gov.ph
II	Sedronico E. Olandag Jr	0942-316-5802	sedronico.olandag@deped.gov.ph
III	Gabriel Melchor J. Perez	0947-994-8126	gabrielmelchor.perez@deped.gov.ph

IV-A	Ronilo R. Galo	0922-730-9183	ronilo.galo@deped.gov.ph
IV-B	Leo M. Navarro	0942-564-7365	leo.navarro@deped.gov.ph
V	Maria Tita V. Valenzona	0928-718-4626	titavalenzona@yahoo.com
VI	Santiago O. Zamora	0943-646-1739	santiago.zamora@deped.gov.ph
VII	Woodrow M. Denuyo	0917-370-2643	woodrow.denuyo@deped.gov.ph
VIII	Marvin S. Maquillas	0916-571-2170	marvin.maquillas@deped.gov.ph
IX	Mateo B. Aves	0922-741-4557	mateo.aves@deped.gov.ph
X	Jocelyn D. Garciano	0933-825-8164	jocelyn.garciano@deped.gov.ph
XI	Alejandro B. Ybañez	0932-179-9855	alejandro.ybanez002@deped.gov.ph
XII	Bradford C. Lisondra	0942-959-8952	bradford.lisondra@deped.gov.ph
BARM	Abel D. Diaz	0956-411-0380	abeldydiaz@gmail.com
CAR	Alfredo E. Bayonas	0936-141-9841	alfredo.bayonas@deped.gov.ph
CARAGA	Danilo R. Lisondra	0932-146-9887	danielolisondra@yahoo.com
NCR	Alipio J. Dompur	0907-382-2186	alipio.dompur@deped.gov.ph

Role of the Regional Offices

1. Monitor the submission of the Schools Division Offices.

Role of the Regional EPS – Learning Resources

1. Coordinate with BLR Cebu Focal Person on the status of submission.
2. Coordinate with SDO EPS – Learning Resources on the status of submission.

Role of the Schools Division Offices

1. Ensure that all the recipient schools in the division are provided with the link of the google forms and the samples of the delivery documents for submission.
2. Provide BLR Cebu with the name and contact information of the personnel and her/his unit that will be tasked to distribute the link of the google forms.

Role of the Division EPS - Learning Resources

1. Monitor the submission of the School Heads of the recipient Schools.
2. Coordinate with BLR Cebu Focal Person and the Regional EPS-Learning Resources on the status of submission of the accomplished survey forms.

ENCLOSURE 2

<p>Philab Industries, Inc. joint venture with China Educational Instrument and Equipment Corporation (CEIEC)</p> <p>Contract Number: 2015-06-NSTIC(003 and 004)-BII-CB018-C032</p> <p>Contract Number: 2015-06-NSTIC(001 and 002)-BII-CB019-C035</p> <p>Contract Number: 2015-06-NSTIC(001 & 002)-BII-CB-019a-C054</p>	✓	With Delivery as per BLR Record
	✗	Recipient but No Delivery as per BLR Record
	NR	Not Recipient of the Contract

Note: Schools which contract marked as ✗ should still submit their copy of delivery documents through the provided google form if delivery exist.

Municipality	LegDist	SchoolID	SchoolName	Contract C032 (G1 to G3)	Contract C035 (G4 to G6)	Contract C054 (G4 to G6)
INFANTA	1st District	108779	Abiawin Elementary School	✓	✓	✗
INFANTA	1st District	108780	Alltas ES	✓	✓	✗
INFANTA	1st District	108782	Binonoan ES	✓	✓	✗
INFANTA	1st District	108786	Gumlan ES	✓	✓	✗
INFANTA	1st District	108790	Lual ES	✓	✓	✗
INFANTA	1st District	108791	Magsaysay ES	✓	✓	✗
INFANTA	1st District	108796	Tudturan ES	✓	✓	✗
MAUBAN	1st District	108891	Concepcion ES	✓	✗	✗
PATNANUNGAN	1st District	108981	Busdak ES	✓	✗	✗
BUENAVISTA	3rd District	108537	Buenavista CS	✗	✓	✗
BUENAVISTA	3rd District	108543	Hagonghong ES	✗	✓	✗
ATIMONAN	4th District	108509	Atimonan CES (Merged Atimonan CS I & Atimonan CS II)	✓	✓	✓
ATIMONAN	4th District	108511	Atimonan CS - Annex	✓	✓	✓
ATIMONAN	4th District	108512	Balubad ES	✓	✓	✓
ATIMONAN	4th District	108513	Buhangin ES	✓	✓	✓
ATIMONAN	4th District	108514	Caridad Ibaba ES	✓	✓	✓
ATIMONAN	4th District	108515	Caridad Ilaya ES	✗	✓	✗
ATIMONAN	4th District	108516	Inalig ES	✗	✓	✗

Philab Industries, Inc. joint venture with China Educational Instrument and Equipment Corporation (CEIEC) Contract Number: 2015-06-NSTIC(003 and 004)-BII-CB018-C032 Contract Number: 2015-06-NSTIC(001 and 002)-BII-CB019-C035 Contract Number: 2015-06-NSTIC(001 & 002)-BII-CB-019a-C054	✓	With Delivery as per BLR Record
	✗	Recipient but No Delivery as per BLR Record
	NR	Not Recipient of the Contract

Note: Schools which contract marked as ✗ should still submit their copy of delivery documents through the provided google form if delivery exist .

Municipality	LegDist	SchoolID	SchoolName	Contract C032 (G1 to G3)	Contract C035 (G4 to G6)	Contract C054 (G4 to G6)
ATIMONAN	4th District	108517	Magsaysay ES	✓	✓	✓
ATIMONAN	4th District	108518	Maligaya ES	✓	✓	✓
ATIMONAN	4th District	108519	Malinao Ibaba ES	✓	✓	✓
ATIMONAN	4th District	108520	Malinao Ilaya ES	✓	✓	✓
ATIMONAN	4th District	108521	Malusak ES	✗	✓	✗
ATIMONAN	4th District	108523	Mangalayan Labak ES	✗	✓	✗
ATIMONAN	4th District	108527	Rizal ES	✗	✓	✗
ATIMONAN	4th District	108529	San Rafael ES	✗	✓	✗
ATIMONAN	4th District	108530	Sapaan ES	✗	✓	✗
ATIMONAN	4th District	108531	Sta. Catalina ES	✗	✓	✗
ATIMONAN	4th District	108532	Sta. Catalina ES Annex	✗	✓	✗
ATIMONAN	4th District	108533	Tagbakin ES	✗	✓	✗
ATIMONAN	4th District	108534	Villa Ibaba ES	✗	✓	✗
ATIMONAN	4th District	108535	Villa Ilaya ES	✗	✓	✗
CALAUAG	4th District	108591	Anas ES	✗	✓	✗
CALAUAG	4th District	108593	Atulayan ES	✗	✓	✗
CALAUAG	4th District	108594	Bantulinao ES	✗	✓	✗
CALAUAG	4th District	108595	Binutas ES	✗	✓	✗

Philab Industries, Inc. joint venture with China Educational Instrument and Equipment Corporation (CEIEC) Contract Number: 2015-06-NSTIC(003 and 004)-BII-CB018-C032 Contract Number: 2015-06-NSTIC(001 and 002)-BII-CB019-C035 Contract Number: 2015-06-NSTIC(001 & 002)-BII-CB-019a-C054	✓	With Delivery as per BLR Record
	✗	Recipient but No Delivery as per BLR Record
	NR	Not Recipient of the Contract

Note: Schools which contract marked as ✗ should still submit their copy of delivery documents through the provided google form if delivery exist.

Municipality	LegDist	SchoolID	SchoolName	Contract C032 (G1 to G3)	Contract C035 (G4 to G6)	Contract C054 (G4 to G6)
CALAUAG	4th District	108596	Buli ES	✗	✓	✗
CALAUAG	4th District	108574	Calauag East CES	✗	✓	✗
CALAUAG	4th District	108576	Catangtang ES	✗	✓	✗
CALAUAG	4th District	108577	Dapdap ES	✗	✓	✗
CALAUAG	4th District	108598	Dominlog ES	✗	✓	✗
CALAUAG	4th District	108600	Kinalin ES	✗	✓	✗
CALAUAG	4th District	108601	Kinamaligan ES	✗	✓	✗
CALAUAG	4th District	108578	Lainglaingan ES	✗	✓	✗
CALAUAG	4th District	108579	Madlandungan ES	✗	✓	✗
CALAUAG	4th District	108581	Municipal Sector ES	✗	✓	✗
CALAUAG	4th District	108604	Pandanan ES	✗	✓	✗
CALAUAG	4th District	108605	Pangahoy ES	✗	✓	✗
CALAUAG	4th District	108606	Pinagkamaligan ES	✗	✓	✗
CALAUAG	4th District	108582	Rizal Ibaba ES	✗	✓	✗
CALAUAG	4th District	108607	Sabang ES	✗	✓	✗
CALAUAG	4th District	108583	San Roque ES	✗	✓	✗
CALAUAG	4th District	108584	Sinag ES	✗	✓	✗
CALAUAG	4th District	108585	Sumilang ES	✗	✓	✗

Philab Industries, Inc. joint venture with China Educational Instrument and Equipment Corporation (CEIEC) Contract Number: 2015-06-NSTIC(003 and 004)-BII-CB018-C032 Contract Number: 2015-06-NSTIC(001 and 002)-BII-CB019-C035 Contract Number: 2015-06-NSTIC(001 & 002)-BII-CB-019a-C054	✓	With Delivery as per BLR Record
	✗	Recipient but No Delivery as per BLR Record
	NR	Not Recipient of the Contract

Note: Schools which contract marked as ✗ should still submit their copy of delivery documents through the provided google form if delivery exist.

Municipality	LegDist	SchoolID	SchoolName	Contract C032 (G1 to G3)	Contract C035 (G4 to G6)	Contract C054 (G4 to G6)
CALAUAG	4th District	108586	Tabansak ES	✗	✓	✗
CALAUAG	4th District	108587	Talingting ES	✗	✓	✗
CALAUAG	4th District	108588	Tamis ES	✗	✓	✗
CALAUAG	4th District	108589	Vinas ES	✗	✓	✗
CALAUAG	4th District	108590	Yaganak ES	✗	✓	✗
GUMACA	4th District	108752	Bamban ES	✓	✓	✗
GUMACA	4th District	108753	Bantad-Villafuerte ES	✓	✓	✗
GUMACA	4th District	108754	Biga-Labnig ES	✓	✓	✗
GUMACA	4th District	108755	Binambang ES	✓	✓	✗
GUMACA	4th District	108765	Calumangin ES	✓	✓	✗
GUMACA	4th District	108766	Casasahan ES	✓	✓	✗
GUMACA	4th District	108760	Hagakhakin ES	✓	✓	✗
GUMACA	4th District	108769	Inaclagan ES	✓	✓	✗
GUMACA	4th District	108761	Lagyo ES	✓	✓	✗
GUMACA	4th District	108770	Mabunga ES	✓	✓	✗
GUMACA	4th District	108771	Pagsabangan ES	✓	✓	✗
GUMACA	4th District	108762	Panikihan ES	✓	✓	✗
GUMACA	4th District	108773	Progreso ES	✓	✓	✗

Philab Industries, Inc. joint venture with China Educational Instrument and Equipment Corporation (CEIEC) Contract Number: 2015-06-NSTIC(003 and 004)-BII-CB018-C032 Contract Number: 2015-06-NSTIC(001 and 002)-BII-CB019-C035 Contract Number: 2015-06-NSTIC(001 & 002)-BII-CB-019a-C054	✓	With Delivery as per BLR Record
	✗	Recipient but No Delivery as per BLR Record
	NR	Not Recipient of the Contract

Note: Schools which contract marked as ✗ should still submit their copy of delivery documents through the provided google form if delivery exist.

Municipality	LegDist	SchoolID	SchoolName	Contract C032 (G1 to G3)	Contract C035 (G4 to G6)	Contract C054 (G4 to G6)
GUMACA	4th District	108774	Rosario ES	✓	✓	✗
GUMACA	4th District	108775	Sastre ES	✓	✓	✗
GUMACA	4th District	108776	Villa Arcaya ES	✓	✓	✗
GUMACA	4th District	165009	Villa Bota ES	✓	✓	✗
GUMACA	4th District	108764	Villa Padua ES	✓	✓	✗
GUMACA	4th District	108777	Villa Perez ES	✓	✓	✗
LOPEZ	4th District	108798	Bebito ES	✓	✓	✗
LOPEZ	4th District	108799	Cagacag ES	✓	✓	✗
LOPEZ	4th District	108800	Canda Ibaba ES	✓	✓	✗
LOPEZ	4th District	108801	Canda Ilaya ES	✓	✓	✗
LOPEZ	4th District	108804	Cogorin Ilaya ES	✓	✓	✗
LOPEZ	4th District	108811	Mabanban ES	✓	✓	✗
LOPEZ	4th District	108812	Magallanes ES	✓	✓	✗
LOPEZ	4th District	108813	Pamampangin ES	✓	✓	✗
LOPEZ	4th District	108814	Pisipis ES	✓	✓	✗
LOPEZ	4th District	108815	Rosario ES	✓	✓	✗
LOPEZ	4th District	108816	Samat ES	✓	✓	✗
LOPEZ	4th District	108819	Sta. Catalina ES	✓	✓	✗

Philab Industries, Inc. joint venture with China Educational Instrument and Equipment Corporation (CEIEC) Contract Number: 2015-06-NSTIC(003 and 004)-BII-CB018-C032 Contract Number: 2015-06-NSTIC(001 and 002)-BII-CB019-C035 Contract Number: 2015-06-NSTIC(001 & 002)-BII-CB-019a-C054	✓	With Delivery as per BLR Record
	✗	Recipient but No Delivery as per BLR Record
	NR	Not Recipient of the Contract

Note: Schools which contract marked as ✗ should still submit their copy of delivery documents through the provided google form if delivery exist.

Municipality	LegDist	SchoolID	SchoolName	Contract C032 (G1 to G3)	Contract C035 (G4 to G6)	Contract C054 (G4 to G6)
LOPEZ	4th District	108820	Sto. Nino ES	✓	✓	✗
LOPEZ	4th District	108823	Vegaflor ES	✓	✓	✗
LOPEZ	4th District	108824	Vergana ES	✓	✓	✗
LOPEZ	4th District	108829	Villahermosa ES	✓	✓	✗
XXXXXXXXXX						

ENCLOSURE 3
Contract C032 SAMPLE DELIVERY DOCUMENTS (Grades 1-3)



Philab Industries, Inc.
 7487 Bagtikan street, San Antonio Village, City of Makati
 Telephone : 8967218 / 8966658 / 8955422 / 8967236
 Fax Number : (632) 8977732
 VAT Reg TIN 000 137 072 000

MPL

Master Packing List

SCHOOL :		SCHOOL ID:	
Region	District	Province ILOCOS NORTE	Barangay
ITEM	QUANTITY	DESCRIPTION	
		For Grades 1-3	
[1]	1 unit	STORAGE CABINETS [1 KIT]	
[2]	1 unit	Storage cabinet (for Science) , steel	
		Storage cabinet (for Math) , steel	
		SCIENCE EQUIPMENT [1 KIT]	
[1]		Connecting Wires Set	
[a]	2 pieces	wire , 250mm length with crocodile clips	
[b]	1 set	bulb and socket assembly	
[2]	2 pairs	Pair of Bar Magnets	
[3]	4 pieces	Beral Pipette	
		SCIENCE EQUIPMENT MODELS [2 KITS]	
[1]	1 pieces	Human Ear Model	
[2]	1 pieces	Human Nose Model	
[3]	3 pieces	Model of invertebrates	
Our invoice will follow this delivery receipt		Received the above merchandise in good order and condition	
Prepared by:		Delivered by:	
		Authorized Signature	
		Date	



Philab Industries, Inc.
 7487 Bagtikan street, San Antonio Village, City of Makati
 Telephone : 8967218 / 8966658 / 8955422 / 8967236
 Fax Number : (632) 8977732
 VAT Reg TIN 000 137 072 000

DR

Delivery Receipt

SCHOOL :		SCHOOL ID:	
Region	District	Province ILOCOS NORTE	Barangay
ITEM	QUANTITY	DESCRIPTION	
		For Grades 1-3	
[1]	1 unit	STORAGE CABINETS [1 KIT]	
[2]	1 unit	Storage cabinet (for Science) , steel	
		Storage cabinet (for Math) , steel	
		SCIENCE EQUIPMENT [1 KIT]	
[1]		Connecting Wires Set	
[a]	2 pieces	wire , 250mm length with crocodile clips	
[b]	1 set	bulb and socket assembly	
[2]	2 pairs	Pair of Bar Magnets	
[3]	4 pieces	Beral Pipette	
		SCIENCE EQUIPMENT MODELS [2 KITS]	
[1]	1 pieces	Human Ear Model	
[2]	1 pieces	Human Nose Model	
[3]	3 pieces	Model of invertebrates	
Our invoice will follow this delivery receipt		Received the above merchandise in good order and condition	
Prepared by:		Delivered by:	
		Authorized Signature	
		Date	

ENCLOSURE 3 Contract C032 SAMPLE DELIVERY DOCUMENTS (Grades 1-3)

School Copy

Republic of the Philippines
DEPARTMENT OF EDUCATION
SCIENCE AND MATHEMATICS EQUIPMENT PROCUREMENT
Bid Opening : August 6, 2015
INSPECTION AND ACCEPTANCE REPORT

Supplier & Contract No.

Supplier: Philab Industries, Inc. JV China Educational Instrument and Equipment Corporation
Contract No.: 2015-06-NSTIC(003&004)-BII-C8018-C032 Date of Contract: October 27, 2015
Purchasing Office/Dept./Unit: Department of Education-National Science Teaching Instrumentation Center

Delivered to: _____
(Name of District Office or Elementary School) (Address & Tel. No. of District Office or Elementary School) (School ID)
Division Office and address/telefax no. _____
Region Office and address/telefax no. _____

Particulars	Quantity			Cost (Php)		Delivered Condition		Delivery Receipt	
	Con- tracted	Deli- vered	Lacking (if any)	Unit Cost	Total Cost	Good	Defective (mention defects)	Date	No.
A) Storage Cabinets (1 kit):									
1) Storage Cabinet (for Science), steel	1 unit			10,640.00	10,640.00				
2) Storage Cabinet (for Math), steel	1 unit			7,616.00	7,616.00				
Sub-total					18,256.00				
B) Science Equipment (1 kit)									
1) Connecting Wires Set:									
a) Wire, 250mm L, w/ crocodile clips	2 pcs			32.50	65.00				
b) Bulb and Socket assembly	1 set			52.94	52.94				
2) Pair of Bar Magnets	2 pairs			163.91	327.82				
3) Beral Pipette, 5 mL	4 pcs			3.35	13.40				
Sub-total					459.16				
C) Science Equipment Models (1 kit)									
1) Human Ear Model	1 pc			1,191.10	1,191.10				
2) Human Nose Model	1 pc			1,126.07	1,126.07				
3) Model of Invertebrates	3 pcs			170.52	511.55				
Sub-total					2,828.72				
Total					21,543.88				

INSPECTION	ACCEPTANCE
Date Inspected: _____	Date Received: _____
Inspected, verified and found OK as to quantity and specification	Complete <input checked="" type="checkbox"/> (Check box)
1. _____	Partial <input type="checkbox"/> (Check box)
Signature over printed Name	Signature over Printed Name/Designation (Check box)
_____	<input checked="" type="checkbox"/> Property Custodian
Designation	Authorized Official: _____ ES Supply Officer
_____	Designation

Remarks by Inspection Officers: (Pls. check appropriate box)	Remarks by Accepting Officer: (Please check appropriate box)
<input checked="" type="checkbox"/> Quantity in accordance with Master Packing List	<input type="checkbox"/> Quantity in accordance with Master Packing List
<input type="checkbox"/> Quantity not in accordance with Master Packing List	<input type="checkbox"/> Quantity not in accordance with Master Packing List
<input type="checkbox"/> In good order and condition	<input type="checkbox"/> In good order and condition
Remarks: _____	Remarks: _____

FOR THIRD PARTY MONITORS:

Remarks: _____

<input checked="" type="checkbox"/> Quantity in accordance with Master Packing List (Pls. check box)
<input type="checkbox"/> Quantity not in accordance with Master Packing List (Pls. check box)
<input type="checkbox"/> In good order and condition
<input type="checkbox"/> Poor condition

Civil Society 1. _____ or PTCA Officer: 1. _____
Signature over printed name Date Signed

2. _____ Barangay Official 2. _____
Signature over printed name Date Signed

Republic of the Philippines
Department of Education
NATIONAL SCIENCE TEACHING INSTRUMENTATION CENTER
Sudlon, Lahug, Cebu City

Project Name

Quality Receiver Test Questionnaire (QRTQ)
Science and Mathematics Equipment

Project : Mass Production and Supply and Delivery of 49,623 Science and Mathematics Equipment for Grades 1 to 3 (Teacher's Kit) to 38,622 Public Elementary Schools

Region: _____
Division: _____
Address: _____
Recipient School: _____
Address: _____

Direction: Please check in the appropriate boxes below to relay the condition of the package during delivery. Your honest answer will help guide the Center to correct any problem/s that happened during the delivery, if any. Use the list of equipment in the attached Inspection and Acceptance Report (IAR) as reference in answering questions no. 2 and 3 below. Thanks for your support.

1.0 Condition of the Package: No Damage () Slightly Damaged () Fully Damaged

2.0 Visual Conditions of the Items: No Damage () With Damage
Please indicate item description and quantities of damaged/defective items:

3.0 Completeness of the Delivered Items: Complete () With Missing Items
Please indicate item description and quantities of missing items:

Received and Checked by:
(School or Division)

By the Head of Inspection Team :

By the Property Officer:

Signature over printed name

Signature over printed name

Position

Position

Date Accomplished

Date Accomplished

Notes:

1. In the event that the deficiency/ies indicated is/are acted immediately by the Supplier, kindly indicate in the questionnaire.
2. This QRTQ is needed for the Supplier to be able to claim payment. Please accomplish and submit it without delay.
3. This questionnaire does not prevent the Recipient School from requesting any corrective measure or replacement of items from the Supplier within the warranty period of One (1) Year reckoned from the date of acceptance by the Department of Education, which is the Procuring Entity, of the delivered Goods.
4. This will serve as supporting document in case of claim for repair or replacement due to damage, defective, and missing items.
5. All claims for repair or replacement of defective/damaged/missing items from the recipient school shall immediately be sent to DepED - NSTIC for proper action within the warranty period as specified above.

ENCLOSURE 4
Contract C035 SAMPLE DELIVERY DOCUMENTS (Grades 4-6)



Philab Industries, Inc.
 7487 Bagtikan street, San Antonio Village, City of Makati
 Telephone : 8967218 / 8966658 / 8955422 / 8967236
 Fax Number : (632) 8977732
 VAT Reg TIN 000 137 072 000

MPL

Master Packing List

SCHOOL :		SCHOOL ID:	
Region	District	Province ILOCOS NORTE	
ITEM	QUANTITY	DESCRIPTION	
		For Grades 4-6	
[1]	1 unit	A. STORAGE CABINETS Storage cabinet (for Science), steel	
[2]	1 unit	Storage cabinet (for Math), steel	
[1]	5 units	B. SCIENCE EQUIPMENT Magnetic Compass	
[2]	1 unit	Aneroid Barometer, wall mount	
[1]	5 pieces	C. GLASSWARES / PORCELAIN WARES Stirring Rod, 0.6 mm x 250 mm long	
[2]	5 sets	Mortar & Pestle, porcelain, 150 ml	
[3]	5 pieces	Beral Pipette 5ml	
[1]	5 pieces	D. MATHEMATICS EQUIPMENT Clinical Thermomter, digital	
[2]	5 pieces	Calculator, Scientific	
[3]	25 pieces	Plastic Ruler . 12 inches or 30 cm	
[4]	25 pieces	Compass (for student)	
Prepared by:		Delivered by:	Authorized Signature Date



Philab Industries, Inc.
 7487 Bagtikan street, San Antonio Village, City of Makati
 Telephone : 8967218 / 8966658 / 8955422 / 8967236
 Fax Number : (632) 8977732
 VAT Reg TIN 000 137 072 000

DR

Delivery Receipt

SCHOOL :		SCHOOL ID:	
Region	District	Province ILOCOS NORTE	
ITEM	QUANTITY	DESCRIPTION	
		For Grades 4-6	
[1]	1 unit	A. STORAGE CABINETS Storage cabinet (for Science), steel	
[2]	1 unit	Storage cabinet (for Math), steel	
[1]	5 units	B. SCIENCE EQUIPMENT Magnetic Compass	
[2]	1 unit	Aneroid Barometer, wall mount	
[1]	5 pieces	C. GLASSWARES / PORCELAIN WARES Stirring Rod, 0.6 mm x 250 mm long	
[2]	5 sets	Mortar & Pestle, porcelain, 150 ml	
[3]	5 pieces	Beral Pipette 5ml	
[1]	5 pieces	D. MATHEMATICS EQUIPMENT Clinical Thermomter, digital	
[2]	5 pieces	Calculator, Scientific	
[3]	25 pieces	Plastic Ruler . 12 inches or 30 cm	
[4]	25 pieces	Compass (for student)	
Prepared by:		Delivered by:	Authorized Signature Date

ENCLOSURE 1
Contract C035 SAMPLE DELIVERY DOCUMENTS (Grades 4-6)

School Copy

Republic of the Philippines
DEPARTMENT OF EDUCATION
SCIENCE AND MATHEMATICS EQUIPMENT PROCUREMENT
 Bid Opening : August 6, 2015
INSPECTION AND ACCEPTANCE REPORT

Supplier & Contract No.

Supplier: Philab Industries, Inc. JV China Educational Instrument and Equipment Corporation
 Contract No.: 2015-06-NSTIC(001&002)-BII-CB019-C035 Date of Contract: November 3, 2015
 Purchasing Office/Dept./Unit: Department of Education-National Science Teaching Instrumentation Center

Delivered to:

(Name of District Office or Elementary School) (Address & Tel. No. of District Office or Elementary School) (School ID)

Division Office and address/telefax no.

Region Office and address/telefax no.

Particulars	Quantity			Cost (Php)		Delivered Condition		Delivery Receipt	
	Con-tracted	Deli-vered	Lacking (if any)	Unit Cost	Total Cost	Good	Defective (mention defects)	Date	No.
A) Storage Cabinets:									
1) Storage Cabinet (for Science), steel	1 unit			15,724.80	15,724.80				
2) Storage Cabinet (for Math), steel	1 unit			15,724.80	15,724.80				
Sub-total					31,449.60				
B) Science Equipment:									
1) Magnetic Compass	5 units			62.93	314.64				
2) Aneroid Barometer, wall-mount	1 unit			543.22	543.22				
Sub-total					857.85				
C) Glasswares/Porcelain wares:									
1) Stirring Rod, Ø 6mm x 250mm long	5 pcs			30.26	151.28				
2) Mortar & Pestle, porcelain, 150 ml.	5 sets			162.75	813.76				
3) Beral Pipette, 5 ml.	5 pcs			3.70	18.48				
Sub-total					983.53				
D) Mathematics Equipment:									
1) Clinical Thermometer, digital	5 pcs			61.56	307.82				
2) Calculator, Scientific	5 pcs			380.69	1,903.46				
3) Plastic Ruler, 12 inches or 30 cm	25 pcs			11.59	289.70				
4) Compass (for student)	25 pcs			77.33	1,933.22				
Sub-total					4,434.20				
Total					37,725.19				

<p align="center">INSPECTION</p> <p>Date Inspected: _____</p> <p>Inspected, verified and found OK as to quantity and specifications. (</p> <p>1. _____ 2. _____</p> <p>Signature over printed Name Signature over printed Name</p> <p>_____ Designation Designation</p>	<p align="center">ACCEPTANCE</p> <p>Date Received : _____</p> <p>Complete : <input checked="" type="checkbox"/> (Check box)</p> <p>Partial : <input type="checkbox"/> (Check box)</p> <p>Signature over Printed Name/Designation (Check box)</p> <p><input checked="" type="checkbox"/> Property Custodian <input type="checkbox"/> ES Supply Officer</p> <p><input type="checkbox"/> Authorized Official: _____</p> <p align="center">Designation</p>
--	--

<p>Remarks by Inspection Officers: (Pls. check appropriate box)</p> <p><input checked="" type="checkbox"/> Quantity in accordance with Master Packing List</p> <p><input type="checkbox"/> Quantity not in accordance with Master Packing List</p> <p><input type="checkbox"/> In good order and condition</p> <p>Remarks: _____</p>	<p>Remarks by Accepting Officer: (Please check appropriate box)</p> <p><input checked="" type="checkbox"/> Quantity in accordance with Master Packing List</p> <p><input type="checkbox"/> Quantity not in accordance with Master Packing List</p> <p><input type="checkbox"/> In good order and condition</p> <p>Remarks: _____</p>
--	--

FOR THIRD PARTY MONITORS:

Remarks: _____

Quantity in accordance with Master Packing List (Pls. check box)

Quantity not in accordance with Master Packing List (Pls. check box)

In good order and condition

Poor condition

Civil Society 1. _____ or PTCA Officer: 1. _____

2. _____ Barangay Official 2. _____

Signature over printed name Date Signed Signature over printed name Date Signed

Republic of the Philippines
Department of Education
NATIONAL SCIENCE TEACHING INSTRUMENTATION CENTER
Sudlon, Lahug, Cebu City

**Quality Receiver Test Questionnaire (QRTQ)
Science and Mathematics Equipment**

Project Name

Project: **Mass Production and Supply and Delivery of 33,070 Science and Mathematics Equipment for Grades 4 to 6 to 33,070 Public Elementary Schools**

Region: _____
Division: _____
Address: _____
Recipient School: _____
Address: _____

Direction: Please check in the appropriate boxes below to relay the condition of the package during delivery. Your honest answer will help guide the Center to correct any problem/s that happened during the delivery, if any. Use the list of equipment in the attached Inspection and Acceptance Report (IAR) as reference in answering questions no. 2 and 3 below. Thanks for your support.

1.0 Condition of the Package: No Damage () Slightly Damaged () Fully Damaged

2.0 Visual Conditions of the Items: No Damage () With Damage
Please indicate item description and quantities of damaged/defective items:

3.0 Completeness of the Delivered Items: Complete () With Missing Items
Please indicate item description and quantities of missing items:

Received and Checked by:
(School or Division)

By the Head of Inspection Team:

By the Property Officer:

Date Accomplished

Date Accomplished

Notes:

1. In the event that the deficiency/ies indicated is/are acted immediately by the Supplier, kindly indicate in the questionnaire.
2. This QRTQ is needed for the Supplier to be able to claim payment. Please accomplish and submit it without delay.
3. This questionnaire does not prevent the Recipient School from requesting any corrective measure or replacement of items from the Supplier within the warranty period of One (1) Year reckoned from the date of acceptance by the Department of Education, which is the Procuring Entity, of the delivered Goods.
4. This will serve as supporting document in case of claim for repair or replacement due to damage, defective, and missing items.
5. All claims for repair or replacement of defective/damaged/missing items from the recipient school shall immediately be sent to DepED - NSTIC for proper action within the warranty period as specified above.

ENCLOSURE 5
Contract C054 SAMPLE DELIVERY DOCUMENTS (Grades 4-6)



Philab Industries, Inc.
 7487 Bagtikan street, San Antonio Village, City of Makati
 Telephone : 8967218 / 8966658 / 8955422 / 8967236
 Fax Number : (632) 8977732
 VAT Reg TIN 000 137 072 000

MPL

Master Packing List

SCHOOL :			SCHOOL ID:		
Region	District	Province BULACAN	Barangay		
ITEM	QUANTITY	DESCRIPTION	ITEM	QUANTITY	DESCRIPTION
GRADE 4-6 rebid			GRADE 4-6 rebid		
A. MASS PRODUCTION			B. MARKET ITEMS		
[1]	5 pieces	Heat conduction apparatus	B.1 GLASSWARES		
[2]	5 pieces	Wire Gauze	[1]	5 pieces	Beaker, 250 ml, borosilicate
[3]	5 pieces	Tripod	B.2 MATHEMATICS EQUIPMENT		
[4]	5 pieces	Test Tube Holder	[1]	5 pieces	Tape Measure, 1.5 meters
[5]	5 sets	Pulley Set	[2]	1 piece	Geoboard 11 x 11
[5.1]	5 pieces	Double Pulley	[3]	1 set	Volume Demonstrator Set
[5.2]	5 pieces	Single Pulley	[3.1]	1 set	Cylinder & Cone Volume Comparing Tool
[6]	5 pieces	Test Tube Rack	[3.2]	1 set	Quadrangular Volume Demonstrator
[7]	1 piece	Protractor, blackboard	[4]	1 set	Geostrips
[8]	1 piece	Compass, blackboard			
[9]	5 sets	Models of 7-12 sided polygon			
[10]	1 piece	Linear Pair/ Angle Demonstrator			
[11]	1 piece	Place Value Chart with decimal pockets			
Our invoice will follow this delivery receipt			Received the above merchandise in good order and condition		
Prepared by:		Delivered by:		Authorized Signature	
				Date	



Philab Industries, Inc.
 7487 Bagtikan street, San Antonio Village, City of Makati
 Telephone : 8967218 / 8966658 / 8955422 / 8967236
 Fax Number : (632) 8977732
 VAT Reg TIN 000 137 072 000

DR

Delivery Receipt

SCHOOL :			SCHOOL ID:		
Region	District	Province BULACAN	Barangay		
ITEM	QUANTITY	DESCRIPTION	ITEM	QUANTITY	DESCRIPTION
GRADE 4-6 rebid			GRADE 4-6 rebid		
A. MASS PRODUCTION			B. MARKET ITEMS		
[1]	5 pieces	Heat conduction apparatus	B.1 GLASSWARES		
[2]	5 pieces	Wire Gauze	[1]	5 pieces	Beaker, 250 ml, borosilicate
[3]	5 pieces	Tripod	B.2 MATHEMATICS EQUIPMENT		
[4]	5 pieces	Test Tube Holder	[1]	5 pieces	Tape Measure, 1.5 meters
[5]	5 sets	Pulley Set	[2]	1 piece	Geoboard 11 x 11
[5.1]	5 pieces	Double Pulley	[3]	1 set	Volume Demonstrator Set
[5.2]	5 pieces	Single Pulley	[3.1]	1 set	Cylinder & Cone Volume Comparing Tool
[6]	5 pieces	Test Tube Rack	[3.2]	1 set	Quadrangular Volume Demonstrator
[7]	1 piece	Protractor, blackboard	[4]	1 set	Geostrips
[8]	1 piece	Compass, blackboard			
[9]	5 sets	Models of 7-12 sided polygon			
[10]	1 piece	Linear Pair/ Angle Demonstrator			
[11]	1 piece	Place Value Chart with decimal pockets			
Our invoice will follow this delivery receipt			Received the above merchandise in good order and condition		
Prepared by:		Delivered by:		Authorized Signature	
				Date	

Republic of the Philippines
 DEPARTMENT OF EDUCATION
 SCIENCE AND MATHEMATICS EQUIPMENT PROCUREMENT
 Bid Opening : November 24, 2015
INSPECTION AND ACCEPTANCE REPORT

Supplier & Contract No.

Supplier: Philab Industries, Inc. JV China Educational Instrument and Equipment Corporation
 Contract No.: 2015-06-NSTIC(001&002)-BII-CB-019a-C054 Date of Contract: April 15, 2016
 Purchasing Office/Dept./Unit: Department of Education-Bureau of Learning Resources (Cebu Office) (formerly NSTIC)

Delivered to: _____
 (Name of District Office or Elementary School) (Address & Tel. No. of District Office or Elementary School) (School ID)
 Division Office and address/telefax no. _____
 Region Office and address/telefax no. _____

Particulars	Quantity			Cost (Php)		Delivered Condition		Delivery Receipt	
	Con-tracted	Deli-vered	Lacking (if any)	Unit Cost	Total Cost	Good	Defective (mention defects)	Date	No.
A) MASS PRODUCTION:									
1) Heat Conduction Apparatus	5 pcs			271.49	1,357.45				
2) Wire Gauze	5 pcs			26.60	133.00				
3) Tripod	5 pcs			178.02	890.10				
4) Test Tube Holder	5 pcs			35.76	178.80				
5) Pulley Set:	5 sets			290.64	1,453.20				
5.1) Double Pulley	5 pcs								
5.2) Single Pulley	5 pcs								
6) Test Tube Rack	5 pcs			418.38	2,091.90				
7) Protractor, blackboard	1 pc			291.03	291.03				
8) Compass, blackboard	1 pc			363.80	363.80				
9) Models of 7 to 12-sided Polygons	5 sets			382.49	1,912.45				
10) Linear Pair/Angle Demonstrator	1 pc			1,578.65	1,578.65				
11) Place Value Chart w/ decimal pockets	1 pc			1,230.50	1,230.50				
B) MARKET ITEMS:									
B.1) GLASSWARES:									
1) Beaker, 250 ml., borosilicate	5 pcs			137.94	689.70				
B.2) MATHEMATICS EQUIPMENT:									
1) Tape Measure, 1.5 meters	5 pcs			13.06	65.30				
2) Geoboard, 11 x 11	1 pc			191.12	191.12				
3) Volume Demonstrator Set:	1 set			3,260.59	3,260.59				
3.1) Cylinder & Cone Volume Comparing Tool	1 set								
3.2) Quadrangular Volume Demonstrator	1 set								
4) Geostrips	1 set			1,463.18	1,463.18				
Total					17,150.77				

<p align="center">INSPECTION</p> <p>Date Inspected: _____</p> <p>Inspected, verified and found OK as to quantity and _____</p> <p>_____</p> <p>Designation: _____</p>	<p align="center">ACCEPTANCE</p> <p>Date Received: _____</p> <p>Complete: <input checked="" type="checkbox"/> (Check box)</p> <p>Partial: <input type="checkbox"/> (Check box)</p> <p>Signature over Printed Name/Designation (Check box)</p> <p><input checked="" type="checkbox"/> Property Custodian <input type="checkbox"/> ES Supply Officer</p> <p><input type="checkbox"/> Authorized Official: _____</p>
--	--

<p>Remarks by Inspection Officers: (Pls. check appropriate box)</p> <p><input type="checkbox"/> Quantity in accordance with Master Packing List</p> <p><input type="checkbox"/> Quantity not in accordance with Master Packing List</p> <p><input type="checkbox"/> In good order and condition</p> <p>Remarks: _____</p>	<p>Remarks by Accepting Officer: (Please check appropriate box)</p> <p><input type="checkbox"/> Quantity in accordance with Master Packing List</p> <p><input type="checkbox"/> Quantity not in accordance with Master Packing List</p> <p><input type="checkbox"/> In good order and condition</p> <p>Remarks: _____</p>
<p>FOR THIRD PARTY MONITORS:</p> <p>Remarks: _____</p> <p>Civil Se _____</p> <p>Signature over printed name _____ Date Signed _____</p>	<p><input type="checkbox"/> Quantity in accordance with Master Packing List (Pls. check box)</p> <p><input type="checkbox"/> Quantity not in accordance with Master Packing List (Pls. check box)</p> <p><input type="checkbox"/> In good order and condition</p> <p>or PTCA Officer: _____</p> <p>Barangay Official _____</p> <p>Signature over printed name _____ Date Signed _____</p>

Contract C054 SAMPLE DELIVERY DOCUMENTS (Grades 4-6)

School Copy

Republic of the Philippines
Department of Education
BUREAU OF LEARNING RESOURCES (Cebu Office)
Sudlon, Lahug, Cebu City

Project Name

Quality Receiver Test Questionnaire (QRTQ) Science and Mathematics Equipment

Project : **Mass Production and Supply and Delivery of 33,070 Science and Mathematics Equipment for Grades 4 to 6 to 33,070 Public Elementary Schools (Rabid)**

Region: _____
Division: _____
Address: _____
Recipient School: _____
Address: _____

Direction: Please check in the appropriate boxes below to relay the condition of the package during delivery. Your honest answer will help guide the Center to correct any problem/s that happened during the delivery, if any. Use the list of equipment in the attached Inspection and Acceptance Report (IAR) as reference in answering questions no. 2 and 3 below. Thanks for your support.

1.0 **Condition of the Package:** () No Damage () Slightly Damaged () Fully Damaged

2.0 **Visual Conditions of the Items:** () No Damage () With Damage
Please indicate item description and quantities of damaged/defective items:

3.0 **Completeness of the Delivered Items:** () Complete () With Missing Items
Please indicate item description and quantities of missing items:

Received and Checked by:
(School or Division)

2

By the Property Officer:

Date Accomplished

Date Accomplished

Notes:

1. In the event that the deficiency/ies indicated is/are acted immediately by the Supplier, kindly indicate in the questionnaire.
2. This QRTQ is needed for the Supplier to be able to claim payment. Please accomplish and submit it without delay.
3. This questionnaire does not prevent the Recipient School from requesting any corrective measure or replacement of items from the Supplier within the warranty period of One (1) Year reckoned from the date of acceptance by the Department of Education, which is the Procuring Entity, of the delivered Goods.
4. This will serve as supporting document in case of claim for repair or replacement due to damage, defective, and missing items.
5. All claims for repair or replacement of defective/damaged/missing items from the recipient school shall immediately be sent to DepED - BLR (Cebu Office) for proper action within the warranty period as specified above.